

Best Practices for Using Gender Pronouns



Don't assume

Don't assume someone's pronouns based on their appearance (how they dress, look, or sound)



Ask

Ask people what pronouns they use. You could simply ask, "What pronouns do you use for yourself?"



Share

Share your gender pronouns when you introduce yourself to someone. Gender is not apparent in how people present themselves.



Avoid

Avoid using gendered language. Always avoid phrases such as "Hi guys!" Instead use "Hi everyone!"



Apologize

Apologize and correct yourself when you make a mistake.