

# Virtual Training

5 Tips for Conducting Successful Virtual Training Sessions



## Icebreakers

Implementing virtual icebreakers helps in building a personal connection. Create a trivia game on the training topic, two truths and one lie, virtual scavenger hunt, etc. are some examples.



## Break It Up

Taking screen breaks helps reset, restore attention as well as relieves fatigue. Ideally, plan for a 5-minute break after every 45 minutes.



## Design to Engage

Great content wins in every medium. Curating an impactful presentation to engage the participants helps engage them. Remember - less is more. Use bullet points instead of paragraphs and pictures instead of too much text.



## Make it Interactive

Use online breakout rooms, collaborative whiteboards, polls, text chat, quizzes, show of hands & emojis, and games to give participants the opportunity to connect with one another.



## Post-Training

Provide post-training support. Share the meeting recording with the participants to help them retain concepts as well as share additional resources & readings.

